

## GRADUATE ADMINISTRATORS' COUNCIL MEETING

Thursday, February 13, 2020

March Hall Room 100

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**Attendees** Robert Wojtowicz, Missy Barber, Dorothy Lockaby, David Chapman, Wie Yusuf, Jane Dané, Paul Currant, Karen Eck, Yuzhong Chen, Dale Miller, Craig Bayse, David Swain, Gail Dickinson, Bill Heffelfinger, Humberto Portellez, Denise Claiborne, Holly Gaff, Tisha Paredes, 0mm8 ( )JT

**Minutes** Minutes from the Thursday, January 12, 2020 meeting were approved with minor grammar corrections

### **Agenda**

**They** Old Dominion University has been removed from Turkey's government watch list due to a lawsuit filed by an alumnus.

**Graduate Research Achievement Day** Applications were due Friday, February 7, 2020. However, the deadline has been extended to Friday, February 14, 2020 at 5:00 pm. The event will take place on Thursday, April 9, 2020 in the Webb Center during Graduate Student Appreciation Week.

**Catalog Updates** Deadline for Catalog updates is Friday, February 14, 2020.

**Awards Nominations** Deadline for award nominations is Monday, February 17, 2020. It was requested to nominate more lab instructors to only one person being nominated in previous years

**Graduate Student Program** Applications are due to Bryan Porter by Friday, March 6, 2020 at 5:00 pm.

**Advanced Degree Luncheon Speakers** Speakers are needed for the Advanced Degree Luncheon hosted on Thursday, March 7, 2020 at 11:30 am in the Big Blue Room. December speakers came from Education and Arts & Letters. The other four colleges were encouraged to nominate speakers. Official invitations to attend the luncheon will come from Alumni Relations. RSVP is required.

**Advanced Degree Programs** To discontinue programs with no students enrolled, a curricular change request must be completed. Thereafter, no new students will be admitted. Certificate programs that

have been discontinued but may still show up in records if students are still enrolled from a previous cohort

use. The Graduate School also needs dates and links for program orientations provided by the individual departments. The goal is to use the time spent toward orientation to host a welcome back reception for all graduate students each fall

### **Soial Media**

The Graduate School is looking to up its online presence through social media. More focus will be put toward social media