

## **EPAFs for Graduate Assistants**

---

### “Things to Remember”

- The Query DateMM/DD/YYYY when originating anEPAF is always the desired Effective Date of theEPAF
- By Clicking the “All Jobs” button, you will be able to view every position the Graduate is in currently and/or any previous position occupied
- When entering the “Effective Date” and “Personnel Date” for an EPAF, these two dates are always the same
-