



Request to Authorize Bonus for Relocation Expenses

Approval is requested to authorize reimbursement of moving and relocation expenses as noted below.

I. IDENTIFICATION DATA:

Name: _____

Academic Rank/Title: _____

Position Number: _____

Effective Date: _____

IV. AUTHORIZATION:

Department Chair/School Director _____ Recommend Approval _____ Recommend Denial

Dept Chair/Director Date

Director/Dean/VP: _____ Recommend Approval _____ Recommend Denial

Dean/Director/VP Date

Faculty Recruiting Budget _____ Recommend Approval _____ Recommend Denial

Academic Services Analyst Date

Provost & Vice President for Academic Affairs/Vice President, or Designee:

_____ Approved as Requested

_____ Denied as Requested. Total funds authorized from University Recruiting Budget: _____.

Provost & VP for Academic Affairs, or Designee Date

